**Date: xx/11/2020**

The Director,  
Institute of Energy Technology  
Chittagong University of Engineering &Technology  
Chattogram-4349, Bangladesh

Subject: Application for assigning me a supervisor for my thesis work.

Sir,  
With due respectful I beg to state that I am Mohammed XYZ, ID: 18MET0XXX,  
a post-graduate student in the Institute of Energy Technology (Session 18-19), CUET.  
I have personal and professional interest on……… (topic title/field) ……….. After a brief study on……… (topic title/field) ………, I am finding myself very eager to work on this scope of energy technology………………. I have talked with **Dr. XZY,** (EEE/ME/XXX), CUET, he has given me his kind consent to work under him. I think I can fulfil the required work under his supervision on this topic/field.

I, therefore, pray and hope that you will accept my proposal.

Yours obediently,

**Mohammed XYZ**M.Sc. Engg. (ET)

CUET  
Session: 2018-19  
ID: 18MET0XXX